

# Southside AM/PM Hybrid Reopening Plan

November 9, 2020

## AM/PM Hybrid Student Schedule:

- Cohort A: In-person learning in the morning and distance learning in the afternoon.
- Cohort B: Distance learning in the morning and in-person learning in the afternoon.
- AM Session: 8:10 am – 11:00 am
- PM Session: 12:30 pm – 3:20 pm
- Disinfecting Break: 11:00 am – 12:30 pm
- Teacher contract time: 8:00 am – 3:30 pm

## Student Arrival:

- Students encouraged to arrive no earlier than 8:00 am. for the AM Session and 12:20 for the PM Session.
- Students will line up in front of the school according to classroom teacher (see map.)
  - Entrance door and order of entering:
    - Front Door: 2<sup>nd</sup> Grade, 1<sup>st</sup> Grade, Kindergarten.
    - North Door (4<sup>th</sup> grade hall): 3<sup>rd</sup> Grade, 4<sup>th</sup> Grade.
    - Classes will enter one class at a time.
- Students will pick up a breakfast/lunch as they enter.
- Students that do not have a mask will pick one up when entering the school.

## During Sessions:

- Immediately after students have entered, teachers count students that picked up a breakfast/lunch when entering and also students that will take home a lunch/breakfast at the end of the session.
  - Put counts on a roster on the Google Drive.
- AM Session students eat breakfast in classrooms. PM Session students each lunch in classroom.
- No scheduled recesses.
  - Teachers contact office when needing to use restroom.
- Specials are offered during time students are in their distance learning session.
- Toward the end of each session, lunches/breakfasts will be placed outside of classroom door according to count.

## Student Dismissal:

- Students who requested a lunch/breakfast to take home will take the meal with them as they leave.
- Teachers take students to their line up area from the door they entered.
  - Bus students will walk to the bus waiting area near the gym (depending on bus schedules, bus students may need to be released 5 minutes early.)
  - Exit door and order of exiting:
    - Front Door: Kindergarten, 1<sup>st</sup> Grade, 2<sup>nd</sup> Grade.

- North Door (4<sup>th</sup> grade hall): 4<sup>th</sup> Grade, 3<sup>rd</sup> Grade.
  - Classes will exit one class at a time.
- Students will line up according to classroom teacher (see map.)
  - Picked-up students and students walking home stay in the line until excused by teacher.

#### Social Distancing Requirements:

- Face coverings required to be worn by all students, staff and visitors.
- Social Distancing Spacing:
  - 3 feet – Student to student.
  - 6 feet – Teacher to student or adult to adult.
  - Close contact/exposure dismissal will still happen within 6 feet.

#### Classroom Procedures:

- Classroom seating charts developed and adhered to.
- Try to plan for 6 feet distance when seated – especially while eating.
- Cohorts: Students in one classroom should avoid mixing with students in another classroom. This may not apply to Special Ed and EL students.
- Students should not sit on carpets or gather together in the classroom.
- Schedule routine hand hygiene into the classroom routine using either soap/water (best) or hand sanitizer. If the sanitizer runs out, please let the office know.
  - Daily upon arrival to class.
  - Before/after eating.
  - On way out of class at the end of the day.
  - Anytime reentering the classroom.

#### Classroom Setup:

- Students must be at least 3 feet apart at desks and tables (preferably 6 feet.)
  - Desks: Place desks in rows at least 3 feet apart. Alternate students within the desks (i.e. AM Session students sit at every other desk and PM Sessions students sit at the desks not used in the morning.)
  - Tables: Place tables at least 6 feet apart. No more than 3 students per table.
    - Extra folding tables available if needed.
- Make a classroom seating chart.
  - Make two copies. Send one to the office and one to Skyler.

#### Classroom Materials:

- Backpacks: On back of chairs or on hooks. Students gradually released (2 at a time) for retrieval.
- Lunch boxes: Kept in backpacks.
- Water bottles: *Required*. Store on top of desk, under desk, pocket hanger so the tops do not touch another bottle.
- Pencil pouch/box: Stored in their desks (should have their own sharpeners.)
- Books: Textbooks are assigned (no sharing.) Classroom books (no sharing, must sit for 24 hours before the next student can use.)

- Paper Assignments: Have a location that students can turn them in (let sit for 24 hours before correcting), after correcting, let sit 24 hours before returning to student.
- Manipulatives: Each child has his/her own Ziploc bag with manipulatives OR all manipulatives need to be sanitized before the next use.
- Whiteboards: Students have an assigned board that is kept with their supplies.
- Chromebooks: Grade level decision to bring or not to bring every day.

#### Symptoms Protocol:

- Be aware of symptoms. If a student displays any of the following symptoms, call the nurse's office.
  - Fever/chills
  - Cough
  - Shortness of breath
  - Fatigue
  - Congestion/ runny nose
  - Loss of smell/taste
  - Vomiting
  - Diarrhea
  - Headache
  - Sore throat

#### When Quarantined:

- Students:
  - Provide instruction/work. Examples include:
    - Paper packets or
    - Virtual asynchronous lessons or
    - Live streamed lessons
- Teachers:
  - Teachers will prepare ahead.
    - One week of emergency lesson plans required.
      - Place a copy in the EMERGENCY LESSON PLANS folder in the I-Drive.
      - Can be grade level lessons.
    - Work with a partner teacher in grade level.
      - Make sure partner teacher knows how to access lesson plans.
    - Take laptop computers home daily.